



551 52nd Terrace North St. Petersburg, FL 3370 • 248.652.8910

Dear fellow artist:

On behalf of Goofy Faces Caricatures, I would like to congratulate you on joining our growing list of entertainment artists throughout North America. As a fellow caricature artist for the past 40 years, I can relate to and appreciate the talent and experience you will contribute to our clients. I look forward to working with you in the future and we hope to book you as often as we can.

Enclosed you will find our artist agreement which we have every artist sign prior to working with us. It is basically a set of standards that we both agree to uphold.

I believe that every artist we hire is unique and brings much more to an event than any typical talent agent can provide. This is where you come in...the following page lists all our requirements for you to work as a Goofy Faces Artist. Please review them and call us if you have any questions. Aside from that, we encourage you to have fun! I know what it's like to be in that chair all night and I still enjoy every job I do. (well almost every job)

So again, welcome aboard! We look forward to hearing from you on how the gig went. We also want to hear about your suggestions and ideas to make the Goofy Faces experience even better. If you have any questions or suggestions, don't hesitate to contact me. In case of emergency, please contact me at (248) 895-8520.

Sincerely,

Robert J. Bauer

President

Goofy Faces Caricatures, LC



Artist Agreement

*Please read over the following requirements and sign at the bottom. Return along with your completed W-9 form.
Future agreements will not include this document so make a copy for your records.*

- 1) Please arrive at least 15 minutes prior to the start time indicated on your approved agreement.
- 2) Contact Goofy Faces immediately if you know you will be late or are unable to make your contracted event.
- 3) Be prepared to draw your first caricature by the starting time indicated on your approved agreement.
- 4) All artists are responsible for their own paper, drawing surface (easel or table), lights and bags for the guest's caricatures.
- 5) Breaks should be brief with no more than one per hour.
- 6) Artists are forbidden to solicit tips & may only accept those offered voluntarily.
- 7) Absolutely no other contact information should be distributed other than those we have supplied you, unless further details are specified on your approved agreement.
- 8) If the client requests overtime, make sure to obtain written approval using an overtime approval form downloadable www.goofyfaces.com/OT.
- 9) All artists must notify us via email or phone after their gig before we will release payment. Inform us of any overtime and be prepared to email us the client's overtime approval if necessary.
- 10) Allow 21 business days for your check to arrive from the moment you notify us of the conclusion of your gig.
- 11) Goofy Faces Caricatures will prepare and send a 1099 form to you annually for tax purposes.
- 12) All approved agreements are non-cancelable. Failure on the part of either party approving each agreement to fulfill same, shall make party failing to do so liable for amount of approved agreement, except that party is not liable in the event of accidents, or accidents to means of transportation, riots, strikes, epidemics, act(s) of God or any other legitimate conditions beyond the control of the performer or Goofy Faces.
- 13) You are an independent contractor and assume all responsibility for all taxes (including federal withholding, social security, state, etc.), shall also assume all responsibility for public liability and workmen's compensation insurance and accident or injury to themselves and/or the general contractor's equipment. As an independent contractor, you have the right/ability to accept or deny any event that is offered to you. Furthermore, you cannot file or receive unemployment based on the income received by the general contractor.
- 14) You agree that should any repeat or future engagements (within two years of performance date) transpire from or because of this engagement, said engagements will be booked through Goofy Faces, L.C. This applies whether in same or any other location. If this booking is for an entertainment agency, producer, buyer, etc. the same will apply to all bookings for the company, agency or organization within the same time period.
- 15) If the client's event is at an outdoor location, the client is responsible for providing an alternative indoor site in the event of inclement weather. You will arrive at the event site regardless of weather conditions (unless other arrangements have been made). You will not set up your equipment if they deem that the weather conditions are unsafe for the client, their guests or the public in general. If weather conditions are deemed acceptable by you to perform, you will operate their equipment for the remaining contracted time. Under no circumstances will you have to operate longer than their scheduled time (i.e.; to "make up for lost time" due to the inclement weather). The Artist will remain at the event site for the duration of their scheduled time, unless they are released by the Client; any and all lost time due to an early release by the Client is nonrefundable.
- 16) All parties stipulate and agree that jurisdiction shall be in the Courts for the County of Oakland, State of Michigan, and any issues arising hereunder shall be subject to Michigan law.

By signing this agreement below, I acknowledge that I have read the preceding requirements & I agree to their terms.

Artist Name (please print) _____

Mailing Address _____

Business Phone _____ Cell Phone _____

Social Security # _____ (for tax purposes)

Artist Signature _____ Date _____

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-				-			
or											
Employer identification number											
					-						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they